

**Central Avenue Surgery
Ardrossan Health Centre
Ardrossan
Ayrshire
KA22 7DX
Tel 01294 463838
www.ardrossanhealthcentre.co.uk**

Dr S Adams

Dr L Sword

Dr M Price

Duty of Candour annual report

Year ending June 19

To fulfil our duty of candour responsibilities, this report describes the unintended or unexpected incidents that occurred at our practice during the last year.

Practice: *Central Avenue Surgery, Ardrossan*
Responsible person: *Dr S Adams*

Date of report: *01.07.19*

Aims and objectives of the practice

Our GP practice aims to provide high-quality general medical services to our patients and to improve the general health of the population etc

Duty of candour responsibilities and process

We have held discussions about our duty of candour responsibilities should an unintended or unexpected incident occur. The team is aware of and understands the practice adverse incident (duty of candour) procedures and to discuss with a GP or the Practice Manager should something goes wrong. A GP, or the Practice Manager, is the first point of contact, and should be notified of all incidents and near misses (along with NHS Ayrshire and Arran Primary Care Team on the quarterly complaints submissions from the practice) and will conduct an investigation, if necessary.

Unexpected or unintended incidents

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Signed: _____ M Christie _____

Designation: Practice Manager_____

